krebsforschung schweiz
recherche suisse contre le cancer
ricerca svizzera contro il cancro
swiss cancer research

krebsliga schweiz
ligue suisse contre le cancer
lega svizzera contro il cancro

Information sheet

Online application submission for scientific conference funding requests

1. Purpose

The Swiss Cancer Research foundation / Swiss Cancer League can provide financial support for the organization of international scientific conferences for cancer related research conducted in Switzerland. This financial support is to be put towards costs incurred by the invited speakers' travel and accommodation expenses.

2. Submission

Application requests for funding may be submitted at anytime (there is no deadline as such), however we do advise you to submit 6 months prior to the actual conference to allow enough time for processing.

Provisional information on the outcome will not be given over the telephone.

The Grant Application Portal (GAP) is a web platform designed for the online interaction between applicants, reviewers and the Scientific Office of the aforementioned organizations. Only those grant requests submitted via this platform will be considered for funding.

3. Conditions on applying

- The conference must be held in Switzerland and have a clear interest in the development of research against cancer in Switzerland.
- The conference must be **cancer related**.
- The applications must include a scientific programme, the names of the main speakers scheduled, the nationalities and institutions of the expected attendees as well as a detailed budget including the income and expenses.

3. Maximum funding amount per scientific conference

A single conference may be supported with at most CHF 10 000.-.

4. Review process

Upon receipt of the online scientific conference application, the Scientific Office will process the application request. The applicant is informed on the decision within three to four months following complete submission.

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5. Criteria

The quality of the conference application is evaluated according to the following criteria:

- the scientific level of the meeting,
- Switzerland's benefit as a result of the conference,
- Any requested or secured contributions from third parties.

6. Obligations of the recipient of funding

You undertake to use the funding allocated to you for the stated purposes, to adhere to the programme and the budget.
Any substantial changes to the conference must be approved by the Scientific Office. Therefore, recipients of funding must inform the Scientific Office immediately of any circumstances which result in a modification of programme or the budget.

10. Reporting and accounting

Recipients must provide a brief financial as well as a scientific report to the Scientific Office following the conference. These reports will be examined by the Scientific Office. Requirements in terms of reporting will be listed in the acceptance correspondence. The Scientific Office will inform recipients whether their reports have been approved. Any funding granted but not used must be paid back to the Swiss Cancer Research foundation / Swiss Cancer League.

12. Misuse, failure to observe these conditions

If funding is misused or if the recipient fails to observe the conditions stated here, the Swiss Cancer Research / Swiss Cancer League shall be entitled to freeze bank accounts, revoke its pledge to provide funding, demand repayment of funds that have already been paid out and take any further measures that it deems necessary.

13. Miscellaneous

If your application for funding is granted, we may contact you for further information on the project.